



August 2023 Board Meeting Minutes

1. Call to Order – See Video (00:00:00)

Chairman Walter called to order the June Board Meeting for the Captiva Erosion Prevention District at approximately 1 p.m. on August 7th, 2023.

2. Roll Call – See Video (00:00:13)

Commissioners:

- Seat 1, Linda Laird, Secretary (Present)
- Seat 2, Rene Miville, Commissioner (Present)
- Seat 3, Bob Walter, Chairman (Present)
- Seat 4, John Silvia, Vice Chairman (Present)
- Seat 5, Richard Pyle, Treasurer (Not Present for Roll)

CEPD Staff:

- Daniel Munt, Executive Director (Present)
- John Riegert, Deputy Director (Present)
- Ralf Brookes, CEPD Attorney (Present)

3. Approval of Minutes – See Video (00:00:32)

A. June 12th 2023, Board Meeting

Secretary Laird made a motion to approve the minutes and Vice Chairman Silva seconded the motion. The motion passed unanimously.

4. General Public Comments – See Video (00:01:04)

No comments were entered.

5. Changes to the Agenda – See Video (00:01:22)

Executive Director Munt stated that Nicholas Matthews was unable to join meeting, striking the Becker update from the agenda.

6. Financial Reports – See Video (00:01:59)

Executive Director Munt provided an update on the financials and current status of CEPD grants.

7. Old Business – See Video (00:17:02)

A. APTIM Update

Nicole Sharp provides clarity on easements, and an update on annual monitoring survey.

- B. Phase 2 Coastal Resiliency RFP Update
Carrie Schuman provided update for FDEP funding agreement.

8. New Business – See Video (00:43:09)

- A. Executive Director Performance Review and Salary Adjustment
Executive Director Munt requested a performance evaluation and a salary adjustment. Commissioner Miville motioned for a salary adjustment and Commissioner Silva seconded the motion. Discussion was held. Motion passed 4-0
- B. Budget Hearing Dates
Executive Director Munt and Deputy Director Riegert provided target dates for meetings.
- Workshop- August 31st (Zoom Meeting)
 - Tentative – September 11th 5:01 PM
 - Final - September 19th 5:01 PM
- C. Rules of Procedure
Deputy Director Riegert provided updates on Rules of Procedure documents, and Commissioner Miville motioned to retire old documents and adopt the new documents. Vice Chairman Silva seconded the motion. Discussion was held. Motion passed 4-0
- D. Standard Operating Procedures Review
Deputy Director Riegert provided updates on Standard Operating Procedure documents, and Secretary Laird motioned to retire old documents and adopt the new documents. Vice Chairman Silva seconded the motion. Discussion was held. Motion passed 4-0
- E. CEPD Comprehensive Plan Review
Deputy Director Riegert provided status on current CEPD Comprehensive Plan for review by Commissioners. Discussed plans for update.

9. Administrative Update – See Video (01:08:18)

Executive Director Munt reminded the board of start time for Sept 11 meeting (3PM start), and FSBPA meeting SEPT 27th-29th that he and Deputy Director Riegert will be attending.

10. Commissioner Comments – See Video (01:09:04)

Public Question from Susie Henry was asked.

- Inquired about emergency plan on the website. Suggested update to plan.
- Inquired about Blind Pass parking, and if parking is identified for renourishment dollars.
- Had suggestions on funding strategies, and asked if suggestions were dismissed or still on the table. Deputy Director Riegert, responded.

11. Adjournment – See Video (01:14:53)

Chairman Walter motioned to adjourn the meeting. Secretary Laird seconded the motion. Motion passed unanimously.

In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring any additional reasonable accommodation to participate in this meeting should call the CEPD office at phone 239.472.2472 or email a written request to mycepd@mycepd.com. One or more elected or appointed local government officials, including but not limited to the Captiva Erosion Prevention District, may be in attendance at this meeting. Any person who decides to appeal any decision of the Board of Commissioners with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the CEPD to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense.