



Captiva Erosion Prevention District Board Meeting Minutes

March 9th, 2020

I. Call To Order

Chairman Mike Mullins called to order the regular meeting of the Captiva Erosion Prevention District (CEPD) at 1:00 p.m. on March 9th, 2020 at South Seas Island Resort, Alpha Cone Room in Captiva, Florida.

II. Roll Call

Chairman Mike Mullins conducted a roll call.

The following persons were present:

Commissioners: Chairman Mike Mullins, Vice Chairman Bob Walter, Secretary Harry Kaiser and Treasurer Richard Pyle.

CEPD Staff: Administrator Joe Wagenti and Assistant Administrator Kimmy Foulds.

The following person was excused:

Commissioner Michael Lanigan.

The following person was present to represent CEPD: Jason Smith, from WWRE firm, as the CEPD CPA.

The following person was present: Ralf Brookes, Attorney.

The following person was present as representation of the Sanibel/Captiva Road Protection project:

Joel Caouette from the City of Sanibel.

The following person was present to represent Captiva Island Historical Society: President Tom Libonate.

III. Approval Of Minutes From February 10th, 2020 Board Meeting Minutes

Secretary Harry Kaiser motioned to accept the minutes as printed. Chairman Mike Mullins seconded the motion. Motion to accept the February 10th, 2020 Board meeting minutes passed unanimously.

IV. Discussion Items

a) February 2020 Financial Reports:

Treasurer Richard Pyle pointed out the balances were reflective in the general and capital accounts; and the reports are still looking good, getting information to serve the Commissioners.

CEPD CPA, Jason Smith, from WWRE firm, informed the Board he eliminated to do and to from columns in the previous financial reports to pull accounts together.

Discussions transpired pertaining to invoices, reimbursements, projects, operating expenses, vendors, capital and general accounts.

b) Documentary Discussions:

Chairman Mike Mullins started a general discussion about how the documentary developed two (2) years ago. He mentioned the documentary is 38 minutes long, very informative and is an opportunity to educate the community.

Chairman Mike Mullins invited Tom Libonate, President of the Captiva Island Historical Society, to speak on behalf of the documentary. Chairman Mike Mullins stated CEPD was asked to pay half of the \$20,000 costs for the documentary; and CEPD could edit, reduce and share the documentary with the public.

Secretary Harry Kaiser added that the documentary is groundwork, CEPD could use the documentary and definitely motioned to pay \$10,000.00 and have access to editing footage. Chairman Mike Mullins seconded the motion, which passed unanimously.

Tom Libonate, President of the Captiva Island Historical Society, ensured that CEPD would have compensation content to the documentary but not the use of the name of the documentary, Sands of Time. Mr. Libonate pointed out that the title is a trademark by Captiva Island Historical Society and Captiva Island Historical Society owns the documentary with all copy rights. Details of the documentary were communicated; and an agreement will be provided to CEPD by Captiva Island Historical Society for documentary content.

c) **CEPD Administrator Report:**

- CEPD Administrator Joe Wagenti defined the new, updated SOP Beach Monitoring and explained that the revised SOP Beach Monitoring has incorporated twenty-four (24) previous SOPs Beach Monitoring documents.

Mr. Wagenti asked for a motion to approve the new SOP Beach Monitoring and remove the prior SOPs Beach Monitoring documents.

Vice Chairman Bob Walter confirmed the new SOP Beach Monitoring would supersede the previous SOPs Beach Monitoring documents; and made a motion to adapt as noted. Chairman Mike Mullins seconded the motion. The motion was approved unanimously.

- Chairman Mike Mullins remarked that the CEPD Attorney Nancy Stroud resigned as the District's Attorney and relayed the fact that she had been with CEPD from the 1980s.

Chairman Mike Mullins signaled Ralf Brookes in attendance. Mr. Brookes introduced himself to the Board of Commissioners as a local attorney who knows Captiva, the beaches and has background lobbying in Tallahassee.

CEPD Administrator Joe Wagenti indicated that the CEPD office received five (5) out of eight (8) attorney proposals to represent CEPD and that Ralf Brookes was one of the attorneys who responded.

Secretary Harry Kaiser motioned to approve Ralf Brookes as the CEPD's new District Attorney. Vice Chairman Bob Walters seconded the motion. The motion was passed unanimously.

- CEPD Administrator Joe Wagenti commented on the Partners in Progress report; working with Bob Gray, CEPD consultant. Current projects in gear are CEPD's Master Plan and CEPD's Emergency Plan; along with the upcoming Newsletter and next Beach Brief.

Chairman Mike Mullins spoke of the last Beach Brief, justifying the Renourishment Project for CEPD and stated that Bob Gray is reviewing the project as well, to further the project based on the condition of the beach and multiple factors to be considered with various opportunities. The Board decided to delay discussions for the next month's Board meeting.

- CEPD Administrator Joe Wagenti pointed out that since 2019, the beach parking lot meters brought in over \$400,000.00 in revenue and is a record of 25 percent increase that reflects the increases in the parking rates.

d) **APTIM Contract:**

Chairman Mike Mullins announced the APTIM contract for CEPD. Discussions occurred to start the contract.

e) **TDC Report:**

CEPD Administrator Joe Wagenti reported that CEPD requested the largest annual amount for TDC funding in the District's history, covering three (3) categories of Captiva Beach Maintenance, Captiva Beach Renourishment Project and Alison Hagerup Capital Improvements.

CEPD Administrator Joe Wagenti also interjected that CEPD received over \$66,000.00 to spend on capital projects or beach related maintenance projects, as rollover funding.

Conversations took place regarding beach parking lot ideas, CEPD office locations, traffic, signage, public access points, bathrooms, dunes, sea turtle seasons, bed taxes and additional cost benefit amenities.

V. Commissioners' Comments

Chairman Mike Mullins voiced that he would like to see more people getting involved in the community; as a subcommittee of sorts to address different processes, complete analysis, review signage and public access points. Vice Chairman Bob Walter concurred and mentioned he would like to get involved.

VI. Adjournment

Chairman Mike Mullins adjourned the Board meeting at 2:40 p.m.

FINAL APPROVED