

Minutes of the Regular Meeting of the Captiva Erosion Prevention District
Tween Waters Inn
15951 Captiva Drive, Captiva, Florida 33924
Wednesday, February 11, 2009 @ 12:00 P.M.

Commissioners Present: Mike Mullins (Chairman), Doris Holzheimer (Vice Chairperson), Dave Jensen (Treasurer), Rene Miville (Commissioner)

Commissioners Absent: Harry Kaiser (Secretary)

Administration Present: Kathy Rooker (Administrator)

I. Call to Order

Chairman Mullins called the meeting to order at 12:00 P.M.

II. Roll Call

Chairman Mullins performed the roll call, the results which are detailed above.

III. Approval of CEPD Meeting Minutes

Commissioner Jensen made a motion that the January 14, 2009 Regular Meeting Minutes be approved. The motion was seconded and passed unanimously.

IV. Public to Be Heard

Administrator Rooker read a guide to addressing the Board.

Jack Cunningham asked the reason for the reading of a guide to addressing the Board. Mr. Cunningham was informed that a guide has always been a part of the CEPD Rules of Procedure. At the December meeting a member of the public did not follow proper decorum; therefore a reading of the guide would be helpful for the public. Mr. Cunningham asked if the public could talk about items not on the agenda. He was informed that items to be discussed at the Board meeting should be put on the agenda. Mr. Cunningham explained that he did not understand how funds are moved from one account to another. An explanation of the general and capital budget and a clarification of account transfers were given.

Soo Kristoff asked if she can comment on items on the agenda during the meeting. It was explained to Ms. Kristoff, that although the Board is not opposed to public comment, in order to move meetings forward, public comment is heard during the Public to Be Heard part of the meeting.

In response to public comments, Chairman Mullins stated the CEPD Board Meetings are in the Sunshine under Florida law and open to the public at all times. However, there are specific public "hearings" designed for public interaction and there are specific meetings of the Board designed to accomplish Board business. When the meetings are "Board meetings," the primary purpose is to complete the

work of the Board and not to hold a public hearing. As such, the Board's agenda during Board meetings will be accomplished first and will be the priority of the Board over dealing with public questions. Time is allotted for the public at the outset and issues pertaining to the agenda will be heard within the constraints of the CEPD "Rules of Procedure." If time permits, other questions may be entertained from time to time.

For this meeting, public comment would also be heard at the end of the meeting.

V. Financial Report

Chairman Mullins gave the quarterly financial report in the absence of the CEPD accountant, Joann Paul. Chairman Mullins reported that the revenue is skewed on the front end since CEPD collects most assessments during this first quarter of the budget year. The Board will do a budget amendment at a later date to smooth out the budget based on when the money is collected. Future financial reports will show percentage changes.

Chairman Mullins reported to the Board that the Capital budget must still be reconciled with federal and state agencies for the last beach nourishment. Quarterly reports to the DEP were not done during the past administration. Standard procedures are now being put in place while historically they were not done.

VI. Report of the Administrator

- a) The Blind Pass Project was discussed and the following points made:
 - o The plan modification to dredge additional sand near the groin may add to the cost of the project.
 - o Until a detailed accounting of the costs is received, CEPD will not be able to determine if there are enough funds to cover any additional costs.
 - o CEPD influence over the success of the project is limited.
- b) The next TDC meeting is February 13. Administrator Rooker will attend the meeting. The Board directed the Administrator to contact TDC for the date of the next workshop and for an explanation of item B from the TDC meeting agenda.
- c) The Administrator is collecting bids for the required beach tilling. All bids must include a copy of the contractor's license, liability insurance, workers compensation coverage, and references.

VII. Old Business

- a) Commissioner Miville made a motion to approve the Beach Monitoring Survey and Scope of Professional Services as presented by Coastal Planning and Engineering. The motion was seconded and passed unanimously.
- b) The Partners in Progress contract has been approved conceptually. The conditions are being negotiated.

VIII New Business

- a) The Sanibel Captiva Conservation Foundation requested by letter a donation from the CEPD. Commissioner Jensen made a motion to donate \$100 to the Sanibel Captiva Conservation Foundation. The motion was seconded. Commissioners discussed at length their concern about using public funds for donations and the number of organizations that were in need of money. No District funds had been budgeted for donations or grants. Commission Jensen withdrew the motion.
- b) Administrator Rooker provided the Board with a copy of the 2008 Florida Statute for per diem and travel expenses of public officers, employees, and authorized persons. She explained that the Board could adopt the policy as stated by Florida Statute or adopt their own policy. Commissioner Holzheimer made a motion to adopt the 2008 Florida Statute for per diem and travel expenses of public officers, employees, and authorized persons. The motion was seconded and passed unanimously.

Meeting Recessed for 10 minutes at 1:25 P.M. to await arrival of Bob Gray.

- c) Consultant Bob Gray explained to the Board that he had a unique opportunity to spend time with Alison Hagerup to document the procedures of CEPD. He presented a compilation of reports he received from the Commissioners prioritizing strategic tasks for CEPD administration. The following points were made during the presentation:
 - o The Board should look at the short term objectives and the amount of effort involved. The information would be used to develop a calendar.
 - o Short term objectives are objectives that fit into a three month time frame.
 - o Agreement must be reached in determining short, medium and long term objectives.

The Commissioners and Administrator discussed short term objectives and the effort and amount of time required to accomplish each strategic objective.

Commissioner Holzheimer made a motion to have a Special Board Meeting on Monday, February 16, 2009 to continue work on the Strategic Plan objectives. The motion was seconded and passed unanimously.

Meeting Adjourned at 4:55 P.M.