

Agenda

**Special Workshop of the
Captive Erosion Prevention District**
11513 Andy Rosse Lane, Captiva, Florida
March 31 @ 1 PM

- I. Call to Order
- II. Roll Call
- III. Steps to Renourishment
 - a) Validate and Enhance Timeline Leading to Renourishment Referendum
 - b) Construction of a Timeline for Emergency Beach Nourishment
 - c) Construction of a Timeline Post Referendum

Adjourn

Schedule Leading to Nov. 2, 2010 Referendum (Draft # 2)

- 1) **March:**
 - Event** - Winter Recreational Study
 - Responsible Party** – Economist
 - Dependencies** – Board Approval of Economist Proposal

- 2) **March – June:**
 - Event** – Engineering Report, Storm Damage and Storm Recession Model
 - Responsible Party** – Engineering Firm
 - Dependencies** – Board Approval of Engineering Firm Proposal

- 3) **April:**
 - Event** – Engage Bond Counsel to a) draft resolution calling for referendum question, b) draft of official ballot language and c) draft resolution ordering construction of the project.
 - Responsible Party** – CEPD Board
 - Dependencies** – Qualified Bond Counsel Proposal approved by Board

- 4) **May:**
 - Event** - Bond Counsel drafts a resolution calling for referendum question
 - Event** - Bond Counsel prepares official ballot language (minus cost)
 - Responsible Party** – Bond Counsel
 - Dependencies** – Board approved Bond Counsel

- 5) **June:**
 - Event** – Summer Recreational Survey
 - Responsible Party** – Economist
 - Dependencies** – CEPD Board Approval

- 6) **June 9:**
 - Event** – Engineering Report Presented to Board for comments, revisions.
 - Responsible Party** – Engineering Firm, CEPD Administrator
 - Dependencies** – None

- 7) **June 9:**
 - Event** – Board Adopts Resolution calling for referendum question
 - Responsible Party** – CEPD Board
 - Dependencies** – Bond Counsel has prepared resolutions

- 8) **June 9:**
 - Event** – Board Approves official ballot language (minus cost)
 - Responsible Party** – CEPD Board

Dependencies – Bond Counsel has prepared ballot language

9) June 10:

Event – Engineering Report is shared with Sanibel and Lee County for their input about the scope of the project.

Responsible Party – Engineering Firm and CEPD Administrator

Dependencies – CEPD Board reviewed Report and provided revisions.

10) July 1:

Event – Certification of Taxable Value Received and copied to Economist

Responsible Party – Lee County Property Appraiser and CEPD Administrator

Dependencies – None

11) July 4:

Event – Last day to provide public with factual education material

Responsible Party – All CEPD

Dependencies – If Referendum is held on Nov. 2

12) July 6:

Event – Signed Resolution calling for referendum question due to Supervisor of Elections

Responsible Party – CEPD Administrator

Dependencies – CEPD Board approves resolution

13) July 1 – August:

Event – Economist Prepares Benefit Analysis and Tentative Apportionments for the CEPD Board

Responsible Party – Economist and Engineering Firm

Dependencies – Collaboration with Engineer, Winter Recreation Study, Engineering Report with Project Cost, Storm Damage and Storm Recession Reports, the NAL file from the Lee County Tax Appraiser Office

14) July 14:

Event – Finalize Engineering Report including project costs

Responsible Party – Engineering Firm and CEPD Board

Dependencies – Engineering Report includes any changes requested on June 9 and CEPD approval

15) July 15:

Event – Prepare a Board Resolution adopting the finalized design in the Engineering Report and authorizing the submission of the JCP application.

Responsible Party – Bond Attorney and CEPD administrator

Dependencies – Board Approved Engineering Report

16) July 15:

Event – Bond Counsel finalizes official ballot language including cost

Responsible Party – Bond Counsel

Dependencies – Project Cost determined from Engineering Report.

17) August 2:

Event - Official ballot language due to Supervisor of Elections.

Responsible Party – CEPD Administrator

Dependencies – Bond Counsel Preparation

18) August 24:

Event - TRIM mailed to property owners, CEPD receives tax roll

Responsible Party – Lee County Tax Appraiser

Dependencies - None

19) September 1:

Event - Benefits Analysis and tentative apportionment Presented to Board

Responsible Party – Economist and Engineering Firm

Dependencies – Engineering Report, Storm Damage and Recreational Study Complete, Tax Roll

20) September 1:

Event – Board sets public hearing date on apportionment

Responsible Party – CEPD Board

Dependencies – CEPD Board approves tentative apportionment plan.
(Hearing date must be at least 10 days out of public notice publication)

21) September 2:

Event – Bond Counsel drafts resolution of tentative assessment

Responsible Party – Bond Counsel Attorney

Dependencies – Receipt of tentative assessment

22) September 2:

Event – Mail out letters of tentative assessment and hearing, Publication of hearing (not later than 10 days before hearing)

Responsible Party – Economist and CEPD administrator

Dependencies – Apportionment prepared, hearing date set.

23) September 16:

Event – Public Hearing on Tentative Assessment and Board Adoption of resolution of tentative assessment

Responsible Party – CEPD Board

Dependencies – Property Owners have received letter of hearing and tentative assessment, Hearing is 10 days post publication of Hearing

24) October 4:

Event – Last day to register to vote in Nov. 2 referendum

Responsible Party – Citizens of Captiva

Dependencies – Registered Captiva voters

25) November 2:

Event – Approve Referendum

Responsible Party – Captiva Registered Voters

Dependencies – Informed and Responsible Citizens