

Minutes

Regular Meeting of the Captiva Erosion Prevention District

Tween Waters Inn, 15951 Captiva Drive, Captiva, Florida 33924
December 9, 2015 @ 1:00 P.M.

Commissioners Present: Doris Holzheimer, Vice Chair; Harry Kaiser, Secretary; Mike Mullins, Commissioner; Dave Jensen, Treasurer

Staff Present: Kathy Rooker, CEPD Administrator; Amanda Colon, CEPD Assistant to the Administrator; Hans Wilson, Hans Wilson and Associates; Robin Mixon, Hans Wilson and Associates; Jack Alexander, Stroemer & Company PA

1. Call to Order

Vice Chair Holzheimer called the meeting to order at 1:00 P. M.

2. Roll Call

The roll was called and the results are outlined above.

3. Organization of the District Board Nominations

Commissioner Kaiser nominated Commissioner Jensen to be Chairman. Commissioner Mullins seconded the nomination. Commissioner Jensen accepted. With no other nominations Vice Chair Holzheimer called for a roll call vote and the nomination was accepted unanimously.

Commissioner Kaiser nominated Commissioner Mullins to be Vice Chair and Commissioner Jensen seconded the nomination. Commissioner Mullins accepted. With no other nominations Vice Chair Holzheimer called for a roll call vote and the nomination was accepted unanimously.

Commissioner Mullins nominated Commissioner Kaiser to be Secretary Treasurer and Commissioner Jensen seconded the nomination. Commissioner Kaiser accepted. Roll call vote was called and the nomination was accepted unanimously.

4. Approval of the November, 2015 Meeting Minutes

Commissioner Kaiser made a motion to dispense with the reading of the November 10, 2015 meeting minutes and accept them as received. Commissioner Mullins seconded the motion. The motion carried unanimously.

5. Public to be Heard

No comments from the public.

6. Financial Report

a) Budget Performance Ending November 30, 2015

Chairman Jensen commented that some of the ad-valorem taxes have been paid. Jack Alexander reported that there were two distributions deposited in November and a third one on December 8, 2015. Chairman Jensen also reported that CEPD received the DEP grant of \$23,384.56 as well. Chairman Jensen asked Amanda Colon how everything was going at the parking lot. Ms. Colon reported that everything is going well, Chairman Jensen also asked what the percentage of the money is credit cards. Jack Alexander responded and said he believes it's about 80/20.

Commissioner Mullins asked if CEPD had implemented the rate change and seen an increase. Ms. Rooker confirmed that the rates have been changed but it's too early to report on the increase. Commissioner Mullins asked what CEPD is budgeting for parking revenue. Chairman Jensen stated that the budget is \$225,000 for the year.

7. Old Business

a) Blind Pass Study Update

Ms. Rooker reported that she had a teleconference on December 8, 2015 with CB&I, and representatives from Sanibel and Lee County. The teleconference was the administrative kick off for the Blind Pass Study. Ms. Rooker stated that CB&I led the meeting and they reported that data collection has begun using past reports and studies. Physical data collection will begin this week as long as we have good weather. Thursday and Friday CB&I will deploy gages to determine the influence of the tide and current in the pass. CB&I will collect the data for 30 days and then the calibration of the data will begin.

CB&I is especially excited about combining the study with the Redfish Pass study. This will help the engineers to look at the combined hydrodynamics of Blind Pass and Redfish Pass. CB&I stated that the study will be science based to determine the proper management of the pass. CB&I shared a general schedule for the study.

The period from December through February will include data collection. In early 2016 the Delft 3D numerical modeling will begin and this will help engineers understand the dynamics of the pass.

Once CB&I sets up, the modeling calibration phase will begin. In January through February the first technical advisory committee (TAC) meeting will take place. Tentatively the first stake holders meeting will take place in February or March with a formal presentation to the public. A meeting notice will go out to the residents of Captiva and Sanibel. Tom Pierro of CB&I stated that he feels the completion of the study and the report will be made by October 2016. Included within the presentation will be a series of alternatives and options to best manage Blind Pass. Ms. Rooker also stated that DEP is a member of the TAC which will be a benefit to the adoption of the inlet management plan by DEP. Ms. Rooker called on Steve Boutelle and Hans Wilson to see if they had anything they would like to mention about the teleconference. Hans Wilson stated that he wants to make sure CEPD coordinates with the Army Corp of Engineers. No comments from Steve Boutelle.

8. New Business

a) Acceptance of Jim Boyle Resignation

Chairman Jensen referred the board to the letter of resignation of Jim Boyle. Commissioner Holzheimer then advised the board that her own resignation will become effective tomorrow, December 10, 2015.

Commissioner Mullins suggested that Commissioner Holzheimer make it effective today since there are two good candidates for board seats. Discussion followed on how her letter may be revised to reflect a resignation on December 9, 2015. Chairman Jensen deferred the question to Ms. Rooker. She suggested that the letter be revised by Commissioner Holzheimer to become effective at 1:20 p.m. on December 9, 2015. Commissioner Holzheimer agreed to revise the letter.

Commissioner Mullins made a motion to accept Commissioner Boyle's resignation. Motion seconded by Commissioner Kaiser. The motion carried unanimously.

Commissioner Mullins made a motion to accept Commissioner Holzheimer's resignation. Motion seconded by Commissioner Kaiser. The motion carried unanimously.

b) Applicants for Vacant Board Seat

Chairman Jensen commented that there are applicants for the two board vacancies. He referred the board to the bios of Richard Stegmann and Bob Walter in the board packet. Chairman Jensen asked for a motion to accept a candidate for Jim Boyle's seat #2.

Commissioner Mullins made a motion to accept Richard Stegmann's application for seat #2.

Seconded by Commissioner Kaiser. Short discussion followed. The motion carried unanimously.

Chairman Jensen asked for a motion to accept Bob Walter to fill seat #4.

Commissioner Mullins made a motion to fill open seat #4 with Bob Walter. Seconded by Commissioner Kaiser. No discussion. The motion carried unanimously.

c) Bid Summary-Beach Tilling & Escarpment Leveling

Ms. Rooker reported that CEPD put a request out for bids and received two bids. CEPD received bids from Advantage Construction Group, which is the company that tilled the beach last year and Perry's Beach Service, Inc.

Ms. Rooker stated that Advantage Construction did a good job last year. Perry's Beach Service has done a lot of work for Lee County and all the recommendations were very positive about their work.

The linear foot price for Advantage Construction was \$.66 a linear foot and Perry's Beach Service was \$.50 a linear foot, a substantial savings for CEPD. Advantage Construction bid price was \$34,000 for two tilling events while Perry's Beach Service bid was \$25,600. Ms. Rooker recommended Perry's Beach Service to the board. Commissioner Mullins moved the resolution 2015-08 to spend \$25,600 for beach tilling. The motion was second by Commissioner Kaiser.

Once the contract is signed Ms. Rooker will schedule Perry's Beach Services to begin right after New Year's Day. Commissioner Mullins asked when Perry's Beach Services would be paid. Ms. Rooker responded that they will be paid after the tilling is complete and she does an inspection. After discussing the contract Chairman Jensen called for a roll call vote. The resolution passed unanimously.

9. Administrator Report

Ms. Rooker reported on the pending joint coastal permit (JCP). The biological opinion from National Marine Fisheries is finished. They have submitted their biological opinion to the ACOE. The ACOE quickly prepared the preliminary report and sent to CB&I and Ms. Rooker. Biologist Lauren Floyd has gone through the biological opinion and didn't find anything new. She recommended that CEPD accept the biological opinion. A new JCP permit should be issued shortly.

Once the permit is issued Ms. Rooker will once again push FEMA to take action on the work plan that was submitted to the agency.

Ms. Rooker announced to the commissioners that our meetings for 2016 will be moved to the Ding Darling room at Tween Waters.

10. Public to be Heard

No comments from the public

11. Commissioner Comments

Commissioner Mullins wanted to know if the Commissioners can be reimbursed for expenses to travel to Captiva Island to attend board meetings when they are away from the island. Chairman Jensen said that he would contact the attorney and report back to the board.

Commissioner Kaiser thinks CEPD is very fortunate to have two good candidates for the positions. Commissioner Mullins congratulated Commissioner Kaiser on being inducted into the US Ski and Snowboard Hall of Fame.

Chairman Jensen thanked Commissioner Holzheimer and Commissioner Boyle for their service and for the confidence the board had in him to elect him the new chairman.

Adjourn

There being no other business, the Chairman adjourned the meeting at 1:50 P.M .