## Minutes of the Regular Meeting of the Captiva Erosion Prevention District

'Tween Waters Inn, Wakefield Room 15951 Captiva Drive, Captiva Island, FL 33924 Wednesday, March 10, 2010

Commissioners Present: Mike Mullins (Chairman), Doris Holzeimer (Vice Chairman), Rene Miville (Commissioner), Dave Jensen (Treasurer), Harry Kaiser (Secretary)

Consultants Present: Kathleen Rooker (Senior Administrative Consultant); John Bralove (Administrative Consultant)

### I. Call to Order

Chair Mike Mullins called the meeting to order at 12:04 p.m.

### II. Roll Call

The roll was called and the results are detailed above.

## **III.** Approval of CEPD Meeting Minutes

Mr. Kaiser moved and Mr. Jensen seconded a motion to dispense with the reading of the minutes and to accept them as written. The motion passed.

## IV. Public to be Heard

A question was raised from the audience regarding the apportionment study now being conducted by Dr. Stronge and the questions that were being asked in it Ms. Rooker was asked to gather input from Commissioners about additional questions that might be asked.

### V. Resolution of Condolence and Appreciation

Ms. Holzeimer moved and Mr. Miville seconded the following Resolution which passed unanimously:

### Resolution 2010-01

A RESOLUTION OF THE BOARD OF THE CAPTIVA EROSION PREVENTION DISTRICT OF LEE COUNTY, FLORIDA, ADOPTING AN EXPRESSION OF CONDOLENCE AND APPRECIATION UPON THE DEATH OF BOB JANES.

**WHEREAS,** the Board of the Captiva Erosion Prevention District of Lee County, Florida, had a duly advertised public meeting on March 10, 2010:

**NOW, THERFORE BE IT RESOLVED** by the governing Board of the Captiva Erosion Prevention District of Lee County, Florida, that:

The Captiva Erosion Prevention District Board of Commissioners wishes to express our condolences to Bob Janes' family, his friends and staff, and the Lee County Commission upon the passing of our good friend. Bob was a great supporter of Captiva and the environment. He had a huge and positive impact on the quality of life in Lee County. He will be missed.

Commissioner Jensen			
Commissioner Miville			
Commissioner Hozheimer			
Commissioner Kaiser			
Commissioner Mullins			
By:	By: _		
(Chairman)	 <i>2</i> <sub>3</sub> . <sub>-</sub>	(Secretary)	

DULY ADOPTED at a public meeting this 10<sup>th</sup> day of March 2010.

## VI. Financial Report

Mr. Jensen presented the financial report. He reported that the registered names on the State Board of Administration (SBA) account need to be updated. He also reported that budget performance was going well.

A question was raised about what the effect of the recent cold weather has had on the Parking Lot revenue. It was reported that anecdotal data suggests a reduction of between 25 and 33 percent during those days when the weather was bad.

## VII. Report of the Senior Administrative Consultant

Ms. Rooker presented a schedule of upcoming presentations to various homeowners' associations. A new PowerPoint presentation is under development for this audience. The Commissioners agreed that regardless of who makes the presentation, it would be good to have a second person at these meetings as long as they observed the Sunshine Laws. Commissioners added their names to the schedule and a new one will be issued.

The Commissioners discussed putting the Board materials for future meetings online. Ms. Rooker cautioned that some material might contain confidential information and other material may not be public record. To address the issue, the Commissioners decided to put certain information online as determined by Mr. Mullins and Ms. Rooker. It was also decided that the Chair will insert time for public comments after each agenda item at his discretion.

Ms. Rooker reported on the meeting she had with the principals who are running the Apportionment Study. Commissioners commented on additional information they might

like to see in the study. Ms. Rooker was asked to gather input from Commissioners about additional questions that might be asked.

#### VIII. Old Business

## a) Board Reorganization

Mr. Mullin requested that this item be deferred until the next meeting

## **b)** Public Records Request/Press Release

Mr. Mullins and Ms. Rooker discussed the status of the request for public records made by the firm of Roetzel and Andress. The press release that was prepared to communicate to the public about the request has not yet been sent out. Commissioners decided to develop Q & A responses at the briefing meeting tomorrow and determined when the press release will be issued.

## c) March 31 Special/Town Hall meeting

The presentation made at the March 3 meeting will be tweaked for the March 31 meeting. All Commissioners were urged to reach out to residents to encourage them to attend this meeting so that CEPD has more engagement with its citizens. This topic will be discussed at the briefing meeting tomorrow.

# d) Audit Wrap-Up

The FY 2007-08 audit has been completed and filed with all the appropriate agencies. The FY 2008-09 audit is complete except for the Management Discussion and Analysis (MD&A). The Commissioners were asked to read the draft of the MD&A and comment on it.

The Commissioners lauded Kathy Rooker, CEPD Senior Administrative Consultant, and Joann Paul, CEPD accountant, for the quality of the financial information as reflected by the audits and their major contribution to the completion of both audits.

### e) Timeline for Referendum

The subjects of a poll of prospective voters, attorney's advice, and bond counsel were discussed. Potential pollsters will be contacted to get information and estimates. The issues that might affect a referendum held this year were also discussed. Further discussion will take place tomorrow at the briefing meeting.

### VIII. New Business

a) Tentative and Final Budget Hearing Dates
Dates were set for: Tentative Budget Hearing
Final Budget Hearing

Sept. 8 at 5:01 p.m. Sept. 21 at 5:01 p.m.

The regular board meeting on Sept. 8 will begin at 4:00 p.m. Other board meeting dates are: May 12 for the preliminary budget July 14 for regular board meeting

Ms. Holzeimer moved and Mr. Miville seconded to approve these dates. The motion passed.

Other dates will be reviewed and set at briefing meetings after July 1 after the TRIM assessment comes out.

### **b**) Voter Registration

Information regarding who is eligible to vote was discussed. Ms. Rooker was asked to bring all information on voter eligibility, voter registration, and voter analysis to tomorrow's briefing meeting.

c) March timeline for article submission to local press The timelines will be worked on at tomorrow's briefing meeting. The goal of these articles is to get as many people to come to the March 31 meeting as possible.

### d) CEPD Rules of Procedure

Mr. Mullins asked that each Commissioner have the most current copy of this document and that they bring them to meetings.

### **IX.** Commissioner Comments

A communication from Judy Zamomra regarding a scheduled Interlocal Agreement meeting on 3/15 was shared. Ms. Rooker will call Ms. Zamomra. The possibility of drafting a letter to the County and Sanibel was also discussed.

Mr. Mullins talked about the need to write the County, the Lee County Commissioners, and the Tourist Development Council (TDC) asking for an accounting of beach nourishment funds.

This issue of who pays TDC taxes for housing rentals was also discussed.

The meeting adjourned at 2:32 p.m.