



**Regular Meeting
of the
Captiva Erosion Prevention District**

'Tween Waters Inn, Wakefield Room
15951 Captiva Drive
Captiva, Florida 33924

Wednesday, October 8, 2014
1:00 P.M.

October 8, 2014 CEPD Regular Board Meeting
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Agenda

Regular Meeting of the Captive Erosion Prevention District

Tween Waters Inn, 15951 Captiva Drive, Captiva, Florida 33924
October 8, 2014@ 1PM

1. Call to Order
2. Roll Call
3. Approval of September Meeting Minutes
4. Public to be Heard
5. Financial Report
 - a) Budget Performance Ending September 30, 2014
6. Old Business
 - a) CEPD Comments on Proposed Beach Path
 - b) Beach Etiquette Printing
7. New Business
 - a) Permit Required Beach Tilling
 - b) CEPD Meeting Schedule
 - c) Resolution 2014-13 Approving Purchase of Parking Payment Machine
8. Administrator Report
 - a) FEMA Update
9. Public to be Heard
10. Commissioner Comments

Adjourn

Minutes

Tentative Budget Hearing of the Captiva Erosion Prevention District

Tween Waters Inn, 15951 Captiva Drive, Captiva, Florida 33924
September 5, 2014 @ 5:01 P.M.

Commissioners Present: Dave Jensen, Treasurer

Commissioners Absent (excused): Jim Boyle, Doris Holzheimer, Harry Kaiser, Mike Mullins

Staff Present: Kathy Rooker, CEPD Administrator; John Bralove, Assistant to the Administrator

1. Call to Order

Commissioner Jensen, chairing the meeting in the absence of the Chairman, Vice Chairman, and Secretary, called the meeting to order at 5:01 P. M.

2. Roll Call

The roll was called and the results are outlined above. The Chair said that all the other commissioners had notified Ms. Rooker that they would not be able to attend this meeting.

3. Public to be Heard

There were no members of the public present.

Chairman Jensen declared that there was not a quorum and therefore no action could be taken on any of the agenda items. Therefore the tentative millage rate will be the rolled back rate. The Chair announced that the tentative millage and rolled-back rate is 0.3053. Ms. Rooker said that the absent commissioners had said to her that they supported the rolled back rate. Chairman Jensen said he did also.

Ms. Rooker said the Final Budget Hearing will be on September 22, 2014 at 5:01 P.M and all the commissioners have confirmed they will be at that hearing.

Adjourn

The Chair adjourned the meeting 5:31 P.M.

Minutes

Regular Meeting of the Captiva Erosion Prevention District

Tween Waters Inn, 15951 Captiva Drive, Captiva, Florida 33924
September 22, 2014 @ 3:00 P.M.

Commissioners Present: Jim Boyle, Chairman; Doris Holzheimer, Vice Chair; Harry Kaiser, Secretary; Dave Jensen, Treasurer

Absent: Mike Mullins, Commissioner

Staff Present: Kathy Rooker, CEPD Administrator; John Bralove, CEPD Assistant to the Administrator; Hans Wilson, Hans Wilson and Associates

Stroemer & Company: Jack Alexander

1. Call to Order

Chairman Boyle called the meeting to order at 3:00 P. M.

2. Roll Call

The roll was called and the results are outlined above.

3. Approval of August Minutes

Commissioner Kaiser moved and Commissioner Jensen seconded a motion to dispense with the reading of the minutes from the August 13, 2014 Regular Board Meeting and approve them as presented. The motion passed unanimously.

4. Public to be Heard

There were no comments from the public.

5. Financial Report

a) Budget Performance Ending August 31, 2014

Treasurer Jensen presented this report. Regarding General Fund income, more has been collected than had been budgeted. Expenditures are less than what had been budgeted, leaving some money unspent. This will be addressed in the next agenda item. Regarding the Capital Fund, an additional pay down of the project loan last month of more than \$1 million brought the total pay down amount to \$5.4 million, leaving a loan balance of \$4.2 million. He also reported that there were a lot of prepayments of the assessment and there were no issues or objections outstanding.

b) Approval of Budget Amendment/Transfer 2014-02

Chairman Boyle explained that the purpose of this amendment/transfer is to move unexpended FY 13/14 budget expenses of \$35,000 from Professional Fees to reserves. Commissioner Holzheimer moved to transfer this amount and Commissioner Kaiser seconded the motion. The vote was called and Budget Amendment 2014-02 was approved unanimously.

c) Wells Fargo Captiva Project Account

The Chair explained that now that the 2013/14 Renourishment Project was over, this account was no longer needed. Treasurer Jensen explained that CEPD would save the monthly fees being charged. Commissioner Jensen moved to close the account and transfer the money to the Bank of the Islands Capital Project account. Commissioner Kaiser seconded the motion. The vote was called and the motion passed unanimously.

6. Old Business

None

7. New Business

a) DEP Seeking CEPD Comments on Proposed Beach Path

Chairman Boyle explained that the Florida Department of Environmental Protection was seeking the Board's comments concerning a property owner's request to clear a beach path. He summarized the issue and said that CEPD does not have approval authority. He added that there is an 11-12 foot dune at the foot of the proposed path that was constructed in 1988 as part of the beach maintenance project.

Bob Walsh was in the audience representing the property owner who wanted to construct the path. He explained that the property owner wanted the path because she did not want to intrude on someone else's property. There was discussion among the Commissioners and Mr. Walsh whether there was already an existing shared easement, the width of the proposed path, and what the tax map showed. Mrs. Rooker added that she believed there is only one easement meant to be shared by two property owners. Mr. Walsh said he would have the surveyor come back to take another look at things.

Chairman Boyle suggested that he and Ms. Rooker draft a letter to the DEP presenting CEPD's comments and bring it to the next Board meeting. Mr. Walsh said he would have the surveyor come back out before October 8. The Chair suggested that Ms. Rooker coordinate with Mr. Walsh, the surveyor, and herself to meet at the site and ask Ms. Cowart of the DEP to be present. The Commissioners agreed to this plan.

b) Captiva Holiday Village Request

In presenting this Agenda Item, the Chairman stated that in the past, CEPD has purchased a full page ad in the Holiday Village Program. However, the price has risen from \$600 to \$1,000 and he thought Board approval should be sought. Commissioner Jensen moved and Commissioner Holzheimer seconded a motion to purchase a half-page ad for \$600. The motion passed unanimously. More discussion ensued about alternatives and the Chair asked Ms. Rooker to contact the Holiday Village about paying last year's price for a full page.

c) Annual Audit of Financial Statements Proposal

Chairman Boyle said CEPD had sent out an RFP to three firms and received two proposals. He summarized the bid costs as they were presented on Page 21 of the Agenda Materials and why they are higher than in past years. He suggested the Board select Mauldin and Jenkins, LLC. Commissioner Jensen moved and Commissioner Kaiser seconded a motion to approve Mauldin and Jenkins, LLC as CEPD's auditors for the next three years. Commissioner Jensen asked what a "peer review" was and Mr. Alexander explained it and why it is significant. Ms. Rooker said

she had called one of Mauldin's clients, one that was similar to CEPD, for a reference and had received a glowing recommendation. She added that Mauldin's proposal included a "no greater than" price, which she could not get from the other company. The vote was called and the motion passed unanimously.

d) Resolution 2014-9 Annual Audit Services

The Chair asked someone to move and second Resolution 2014-9 approving the expenditure of \$43,500 for the annual financial and compliance audit services of Mauldin & Jenkins, LLC for the District's September 30, 2014 through 2016 audits that include the fiscal year ending 2014 fee of \$15,900, fiscal year ending 2015 fee of \$13,700, and fiscal year ending 2016 fee of \$13,900. Resolution 2014-9 was offered by Commissioner Kaiser and seconded by Commissioner Jensen. The Resolution passed unanimously.

8. Administrator Report

a) Beach Etiquette Draft

Ms. Rooker presented a draft based on input she had received from Commissioners Kaiser and Jensen. She showed a mock-up of the beach etiquette card and a sample of the stock it would be printed on. She said she thought it might be a little text-heavy but Commissioner Jensen said he would not take anything out. Commissioner Holzheimer said she would like to add something but realized there was limited space. Ms. Rooker said the cost to print 1,000 of the cards was \$374. Commissioners suggested she get a price for additional copies up to 5,000.

b) FEMA Update

Ms. Rooker reminded Commissioners that CEPD had met with FEMA in Washington in February 2014 and had sent additional information in April to support CEPD's position that FEMA/Atlanta was interpreting policies incorrectly. There had been no response since then until she heard 3 weeks ago from FEMA/Tallahassee about setting dates for a conference call between CEPD, Tom Pierro, FEMA/Tallahassee, and FEMA/Atlanta. However, she never heard back about any of the dates she had suggested until a few days ago. A new date for the conference call has been set for next Tuesday. Chairman Boyle said CEPD might need to involve its new representative, Curt Clawson, at some point but will wait until after the conference call to decide. Ms. Rooker said she will continue to pursue this matter and inform the Board of the results from the conference call.

c) DEP Grant Amendment Update

Ms. Rooker provided background. She said there was a \$137,000 construction reimbursement shortfall in the DEP grant. DEP's idea was to move this amount into the construction budget from other parts of the budget that were underspent. Ms. Rooker saw that there was \$145,000 remaining in design and permitting and \$122,000 in monitoring. She suggested to DEP that they move the \$137,000 to construction and the remaining funds to monitoring. She explained that the rationale for this is that in the grant, only Year 1 monitoring is covered by DEP. If they move some of the money, there would be enough to cover Year 2 and Year 3 monitoring. Alex Reed approved this plan. DEP will give CEPD a new amendment which will put the money in construction and monitoring. Chairman Boyle congratulated Ms. Rooker for a good job.

Ms. Rooker reported on other items not on the agenda. She said Aquatic Plants had performed their 6 month inspection, accompanied by Mr. Bralove. The plants are thriving. She reported that new DEP rules give credit for cost sharing for bike racks. CEPD will place additional racks at

Hagerup and the foot of Andy Rosse Lane and will include the cost of the racks in its next grant request from the TDC. At the Commissioners' request, Ms. Rooker will look for other suitable locations for bike racks.

9. Public to be Heard

There were no comments from the public.

10. Commissioner Comments

Chairman Boyle reported that he had attended a Coastal Advisory Council meeting in the morning. He said that the County expressed interest in realizing economies of scale for beach monitoring services. He said he agreed to meet with the County and perhaps Sanibel to explore possible benefits to CEPD.

Ms. Rooker reminded Commissioners that beach tilling will need to be done in December or January. She will be getting RFP's out for this in the near future.

Adjourn

There being no further business, the Chair adjourned the meeting at 4:09 P.M.

Minutes

Final Budget Hearing of the Captiva Erosion Prevention District

Tween Waters Inn, 15951 Captiva Drive, Captiva, Florida 33924
September 22, 2014 @ 5:01 P.M.

Commissioners Present: Jim Boyle, Chairman; Doris Holzheimer, Vice Chair; Harry Kaiser, Secretary; Dave Jensen, Treasurer

Absent: Mike Mullins, Commissioner

Staff Present: Kathy Rooker, CEPD Administrator; John Bralove, Assistant to the Administrator

1. Call to Order

Chairman Boyle called the meeting to order at 5:01 P. M.

2. Roll Call

The roll was called and the results are outlined above.

3. Public to be Heard

There was no one present from the public.

4. Adoption of Final Millage Rate

○ Proposed Final Millage Rate 0.3053 – General Fund

The Chair announced the rolled back rate is 0.3053, the proposed millage rate is 0.3053, and there is no increase over the rolled back rate. He called for comments and there were none.

○ Resolution 2014-10 Final Levying of Ad Valorem Taxes – General Fund

Chairman Boyle said the next step is to adopt a millage rate of 0.3053 as set forth in Resolution 2014-10. He called for a motion to approve Resolution 2014-10 to adopt the final levying of ad valorem taxes for fiscal year 2014/15. Commissioner Holzheimer offered the Resolution and Commissioner Kaiser seconded it. There was no discussion. The vote was called and Resolution 2014-10 was approved unanimously at 5:03 P.M.

5. Adoption of Final Budget

○ Resolution 2014-11 Final General Fund Budget

Chairman Boyle called for a motion to approve Resolution 2014-11 to adopt the General Fund Budget for fiscal year 2014/15. Commissioner Kaiser offered the Resolution and Commissioner Jensen seconded it. There was discussion about whether the budget included reserves. The vote was called and Resolution 2014-11 was approved unanimously at 5:04 P.M.

- **Resolution 2014-12 Final Project Fund Budget**

Chairman Boyle called for a motion to approve Resolution 2014-12 to adopt the Project Fund Budget for fiscal year 2014/15. Commissioner Kaiser offered the Resolution and Commissioner Holzheimer seconded it. The Chair called for discussion and there was none. The vote was called and Resolution 2014-12 was approved unanimously.

6. Adjourn

There being no other business, the Chair adjourned the meeting 5:05 P.M.

**Captiva Erosion
 Prevention District
 General Fund**

Budget Performance - Summary
 For the One and Twelve Months Ended Sept 30, 2014

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Actual - Sept '14	Budget - Sept '14	Variance - Sept '14	Actual YTD	YTD Budget	YTD Variance	Annual Budget	Residual Budget
Ordinary Income/Expense								
Income								
Ad Valorem Tax	0.00	0.00	0.00	361,968.77	359,517.00	2,451.77	359,517.00	0.00
Interest income - Other	17.98	0.00	17.98	293.04	0.00	293.04	0.00	0.00
Other Income	300.00	91.67	208.33	4,021.00	1,100.00	2,921.00	1,100.00	0.00
Total Income	<u>317.98</u>	<u>91.67</u>	<u>226.31</u>	<u>366,282.81</u>	<u>360,617.00</u>	<u>5,665.81</u>	<u>360,617.00</u>	<u>0.00</u>
Gross Profit	317.98	91.67	226.31	366,282.81	360,617.00	5,665.81	360,617.00	0.00
Expense								
Administrative expenses	3,954.84	5,004.15	(1,049.31)	55,283.06	60,050.00	(4,766.94)	60,050.00	4,766.94
Capital outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserves	6,638.75	10,605.41	(3,966.66)	79,665.00	127,265.00	(47,600.00)	127,265.00	47,600.00
Cost of collecting Ad Valorem	0.00	675.00	(675.00)	7,970.14	8,100.00	(129.86)	8,100.00	129.86
Legal and professional fees	11,691.50	13,766.83	(2,075.33)	147,548.15	165,202.00	(17,653.85)	165,202.00	17,653.85
Total Expense	<u>22,285.09</u>	<u>30,051.39</u>	<u>(7,766.30)</u>	<u>290,466.35</u>	<u>360,617.00</u>	<u>(70,150.65)</u>	<u>360,617.00</u>	<u>70,150.65</u>
Net Ordinary Income	<u>(21,967.11)</u>	<u>(29,959.72)</u>	<u>7,992.61</u>	<u>75,816.46</u>	<u>0.00</u>	<u>75,816.46</u>	<u>0.00</u>	<u>(70,150.65)</u>
Transfer to Capital Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(136,665.00)</u>	<u>0.00</u>	<u>(136,665.00)</u>	<u>0.00</u>	<u>0.00</u>
Net Income	<u>(21,967.11)</u>	<u>(29,959.72)</u>	<u>7,992.61</u>	<u>(60,848.54)</u>	<u>0.00</u>	<u>(60,848.54)</u>	<u>0.00</u>	<u>(70,150.65)</u>

NOTE: Residual Budget figures ONLY represent Budgeted Revenue uncollected and Budgeted Expenditures not incurred

**Captiva Erosion
 Prevention District
 General Fund**

Budget Performance - Detail
 For the One and Twelve Months Ended Sept 30, 2014

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Actual - Sept '14	Budget - Sept '14	Variance - Aug '14	Actual YTD	YTD Budget	YTD Variance	Annual Budget	Residual Budget
Ordinary Income/Expense								
Income								
Ad Valorem Tax								
Ad Valorem taxes	0.00	0.00	0.00	356,650.29	359,517.00	(2,866.71)	359,517.00	2,866.71
Ad Valorem penalties collected	0.00	0.00	0.00	5,318.48	0.00	5,318.48	0.00	0.00
Total Ad Valorem Tax	0.00	0.00	0.00	361,968.77	359,517.00	2,451.77	359,517.00	2,866.71
Interest income - Other	17.98	0.00	17.98	293.04	0.00	293.04	0.00	0.00
Other Income	300.00	91.67	208.33	4,021.00	1,100.00	2,921.00	1,100.00	0.00
Total Income	317.98	91.67	226.31	366,282.81	360,617.00	5,665.81	360,617.00	2,866.71
Gross Profit	317.98	91.67	226.31	366,282.81	360,617.00	5,665.81	360,617.00	2,866.71
Expense								
Administrative expenses								
Advertising	0.00	308.33	(308.33)	2,602.40	3,700.00	(1,097.60)	3,700.00	1,097.60
Board meeting expenses	0.00	50.00	(50.00)	0.00	600.00	(600.00)	600.00	600.00
Copier lease expense	130.60	200.00	(69.40)	2,049.91	2,400.00	(350.09)	2,400.00	350.09
Dues and subscriptions	0.00	20.83	(20.83)	210.00	250.00	(40.00)	250.00	40.00
Equipment rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General insurance	0.00	708.33	(708.33)	8,324.58	8,500.00	(175.42)	8,500.00	175.42
Newsletter expense	0.00	216.67	(216.67)	1,952.57	2,600.00	(647.43)	2,600.00	647.43
Office expense	332.44	316.67	15.77	3,994.96	3,800.00	194.96	3,800.00	0.00
Postage	49.00	133.33	(84.33)	1,527.37	1,600.00	(72.63)	1,600.00	72.63
Rent expense	1,386.45	1,425.00	(38.55)	16,637.40	17,100.00	(462.60)	17,100.00	462.60
Repairs	0.00	141.67	(141.67)	876.25	1,700.00	(823.75)	1,700.00	823.75
Telephone	205.86	208.33	(2.47)	2,485.07	2,500.00	(14.93)	2,500.00	14.93
Travel and per diem	1,525.00	833.33	691.67	8,868.64	10,000.00	(1,131.36)	10,000.00	1,131.36
Utilities	175.49	133.33	42.16	1,884.67	1,600.00	284.67	1,600.00	0.00
Website & Computer maintenance	150.00	308.33	(158.33)	3,869.24	3,700.00	169.24	3,700.00	0.00
Total Administrative expenses	3,954.84	5,004.15	(1,049.31)	55,283.06	60,050.00	(4,766.94)	60,050.00	5,415.81
Capital outlay								
Equipment purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserves								
Operating Reserves	6,638.75	10,605.41	(3,966.66)	79,665.00	127,265.00	(47,600.00)	127,265.00	47,600.00
Total Reserves	6,638.75	10,605.41	(3,966.66)	79,665.00	127,265.00	(47,600.00)	127,265.00	47,600.00
Cost of collecting Ad Valorem								
Property tax appraiser fees	0.00	375.00	(375.00)	4,405.94	4,500.00	(94.06)	4,500.00	94.06
Tax collector commissions	0.00	300.00	(300.00)	3,564.20	3,600.00	(35.80)	3,600.00	35.80
Total Cost of collecting Ad Valorem	0.00	675.00	(675.00)	7,970.14	8,100.00	(129.86)	8,100.00	129.86
Consulting and Professional Fees								
Consulting	10,400.00	11,322.83	(922.83)	124,800.00	135,874.00	(11,074.00)	135,874.00	11,074.00
Professional Fees	1,291.50	2,444.00	(1,152.50)	22,748.15	29,328.00	(6,579.85)	29,328.00	6,579.85
Total Legal and professional fees	11,691.50	13,766.83	(2,075.33)	147,548.15	165,202.00	(17,653.85)	165,202.00	17,653.85
Total Expense	22,285.09	30,051.39	(7,766.30)	290,466.35	360,617.00	(70,150.65)	360,617.00	70,799.52
Net Ordinary Income	(21,967.11)	(29,959.72)	7,992.61	75,816.46	0.00	75,816.46	0.00	(67,932.81)
Transfer to Capital Fund	0.00	0.00	0.00	(136,665.00)	0.00	(136,665.00)	0.00	0.00
Net Income	(21,967.11)	(29,959.72)	7,992.61	(60,848.54)	0.00	(60,848.54)	0.00	(67,932.81)

NOTE: Residual Budget figures reflect only Budget Revenue uncollected and Budgeted expenditures not yet incurred.

**Captiva Erosion
 Prevention District**
 Capital Projects Fund
 Budget Performance - Summary
 For the One and Twelve
 Months Ended Sept 30, 2014

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Actual - Sept '14	Budget - Sept '14	Variance - Sept '14	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Residual Budget
Ordinary Income/Expense								
Income								
Contributions from Property Owners	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contrib P.O. - Loan Proceeds	0.00	800,000.00	(800,000.00)	0.00	9,600,000.00	(9,600,000.00)	9,600,000.00	9,600,000.00
Grant Income	0.00	893,416.66	(893,416.66)	9,015,979.67	10,721,000.00	(1,705,020.33)	10,721,000.00	2,626,916.69
Interest Income	39.93	41.67	(1.74)	830.84	500.00	330.84	500.00	0.00
Parking Lot Revenue	14,254.10	10,000.00	4,252.36	165,181.76	120,000.00	45,512.60	120,000.00	0.00
Transfer from General Fund	0.00	0.00	0.00	136,665.00	0.00	136,665.00	0.00	0.00
Reserves - General	6,638.75	6,638.75	0.00	79,665.00	79,665.00	0.00	79,665.00	0.00
Special Assessments	0.00	32,976.42	(32,976.42)	394,698.33	395,717.00	(1,018.67)	395,717.00	4,014.84
Total Income	20,932.78	1,743,073.50	(1,722,142.46)	9,793,020.60	20,916,882.00	(11,123,530.56)	20,916,882.00	12,230,931.53
Expense								
Advertising	514.71	83.33	431.38	593.76	1,000.00	(406.24)	1,000.00	406.24
Annual memberships & fees	500.00	83.33	416.67	1,000.00	1,000.00	0.00	1,000.00	0.00
Bank service charges	53.52	0.00	53.52	565.04	0.00	565.04	0.00	0.00
Blind Pass project	0.00	675.00	(675.00)	0.00	8,100.00	(8,100.00)	8,100.00	8,100.00
Cost of Assessment Collections	0.00	150.00	(150.00)	2,182.11	1,800.00	382.11	1,800.00	0.00
Engineering (CP)	987.93	11,166.67	(10,178.74)	144,624.42	134,000.00	10,624.42	134,000.00	0.00
Insurance	0.00	0.00	0.00	12,904.42	12,808.00	96.42	12,808.00	0.00
Parking lot expenses	4,744.03	3,945.00	799.03	55,651.13	47,340.00	8,311.13	47,340.00	204.14
Project Management Support	7,049.00	10,930.17	(3,881.17)	129,462.45	131,162.00	(1,699.55)	131,162.00	6,062.00
Renourishment 2013/14	0.00	67,993.66	(67,993.66)	19,899,788.80	20,301,203.00	(401,414.20)	20,301,203.00	401,834.20
Rent	285.17	450.00	(164.83)	3,876.47	5,400.00	(1,523.53)	5,400.00	1,523.53
Storage of records	375.25	169.00	206.25	2,055.55	2,028.00	27.55	2,028.00	0.00
Website Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	14,509.61	95,646.16	(81,136.55)	20,252,704.15	20,645,841.00	(393,136.85)	20,645,841.00	418,130.11
Net Ordinary Income (Loss)	6,423.17	1,647,427.34	(1,626,004.17)	(10,459,683.55)	271,041.00	(16,119,916.00)	271,041.00	11,812,801.42
Other Expense								
Debt Service - Interest	0.00	15,000.00	(15,000.00)	169,191.45	180,000.00	(10,808.55)	180,000.00	10,808.55
Debt Service - Principal	0.00	0.00	0.00	5,400,000.00	0.00	5,400,000.00	0.00	0.00
Net Income	6,423.17	1,632,427.34	(1,611,004.17)	(16,028,875.00)	91,041.00	(16,109,107.45)	91,041.00	11,801,992.87

***NOTE Residual Budget figures ONLY reflect Budgeted Assessments to be collected and Budgeted Costs not yet incurred.

**Captiva Erosion
 Prevention District
 Capital Projects Fund
 Budget Performance - Detail
 For the One and Twelve Months Ended Sept 30, 2014**

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Actual - Sept '14	Budget - Sept '14	Variance - Sept '14	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Residual Budget
Ordinary Income/Expense								
Income								
Contributions from Property Owners	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contrib P.O. - Loan Proceeds	0.00	800,000.00	(800,000.00)	0.00	9,600,000.00	(9,600,000.00)	9,600,000.00	9,600,000.00
Grant Income - Local	0.00	510,083.33	(510,083.33)	7,042,896.36	6,121,000.00	921,896.36	6,121,000.00	0.00
Grant Income - State	0.00	383,333.33	(383,333.33)	1,973,083.31	4,600,000.00	(2,626,916.69)	4,600,000.00	2,626,916.69
Interest Income	39.93	41.67	(1.74)	830.84	500.00	330.84	500.00	0.00
Parking Lot Revenue	14,254.10	10,000.00	4,254.10	165,181.76	120,000.00	45,181.76	120,000.00	0.00
Transfer from General Fund	0.00	0.00	0.00	136,665.00	0.00	136,665.00	0.00	0.00
Reserves - General	6,638.75	6,638.75	0.00	79,665.00	79,665.00	0.00	79,665.00	0.00
Special Assessments								
Special Assessments Principal	0.00	31,995.92	(31,995.92)	388,396.59	383,951.00	4,445.59	383,951.00	0.00
Special Assessments - Interest	0.00	980.50	(980.50)	7,751.16	11,766.00	(4,014.84)	11,766.00	4,014.84
Special Assessments - Refunds	0.00	0.00	0.00	(1,449.42)	0.00	(1,449.42)	0.00	0.00
Total Special Assessments	0.00	32,976.42	(32,976.42)	394,698.33	395,717.00	(1,018.67)	395,717.00	4,014.84
Total Income	20,932.78	1,743,073.50	(1,722,140.72)	9,793,020.60	20,916,882.00	(11,123,861.40)	20,916,882.00	12,230,931.53
Expense								
Advertising	514.71	83.33	431.38	593.76	1,000.00	(406.24)	1,000.00	406.24
Annual memberships & fees	500.00	83.33	416.67	1,000.00	1,000.00	0.00	1,000.00	0.00
Bank service charges	53.52	0.00	53.52	565.04	0.00	565.04	0.00	0.00
Blind Pass project	0.00	675.00	(675.00)	0.00	8,100.00	(8,100.00)	8,100.00	8,100.00
Cost of Assessment Collections	0.00	150.00	(150.00)	2,182.11	1,800.00	382.11	1,800.00	0.00
Engineering (CP)	987.93	11,166.67	(10,178.74)	144,624.42	134,000.00	10,624.42	134,000.00	0.00
Insurance	0.00	0.00	0.00	12,904.42	12,808.00	96.42	12,808.00	0.00
Parking lot expenses								
Equipment	0.00	1,250.00	(1,250.00)	16,696.31	15,000.00	1,696.31	15,000.00	0.00
Parking maintenance	3,248.29	1,470.00	1,778.29	22,942.05	17,640.00	5,302.05	17,640.00	0.00
Portable toilets	561.22	625.00	(63.78)	7,295.86	7,500.00	(204.14)	7,500.00	204.14
Sales tax expense	934.52	600.00	334.52	8,716.91	7,200.00	1,516.91	7,200.00	0.00
Total Parking lot expenses	4,744.03	3,945.00	799.03	55,651.13	47,340.00	8,311.13	47,340.00	204.14
Project Management Support								
Professional Fees	1,449.00	5,291.67	(3,842.67)	67,862.45	63,500.00	4,362.45	63,500.00	0.00
Project Consultant	5,600.00	5,638.50	(38.50)	61,600.00	67,662.00	(6,062.00)	67,662.00	6,062.00
Project Manual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Project Management Support	7,049.00	10,930.17	(3,881.17)	129,462.45	131,162.00	(1,699.55)	131,162.00	6,062.00
Renourishment 2013/14								
Bidding, Negotiation & Award	0.00	1,250.00	(1,250.00)	0.00	15,000.00	(15,000.00)	15,000.00	15,000.00
Construction Services (Cap/San)	0.00	33,310.08	(33,310.08)	357,825.00	399,721.00	(41,896.00)	399,721.00	41,896.00
Bond Attorney Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Captiva Biological Assessment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contingency	0.00	4,166.67	(4,166.67)	0.00	50,000.00	(50,000.00)	50,000.00	50,000.00
Dune Vegetation	0.00	13,750.00	(13,750.00)	126,834.83	165,000.00	(38,165.17)	165,000.00	38,165.17
Econ Study & Apportionment Plan	0.00	1,666.67	(1,666.67)	0.00	20,000.00	(20,000.00)	20,000.00	20,000.00
Long Range Plan Update	0.00	83.33	(83.33)	0.00	1,000.00	(1,000.00)	1,000.00	1,000.00
Mobilization, Dredging & Fill	0.00	0.00	0.00	19,387,757.59	19,485,279.00	(97,521.41)	19,485,279.00	97,521.41

***NOTE: Residual Budget figures ONLY reflect Budgeted Assessments to be collected and Budgeted Costs not yet incurred.

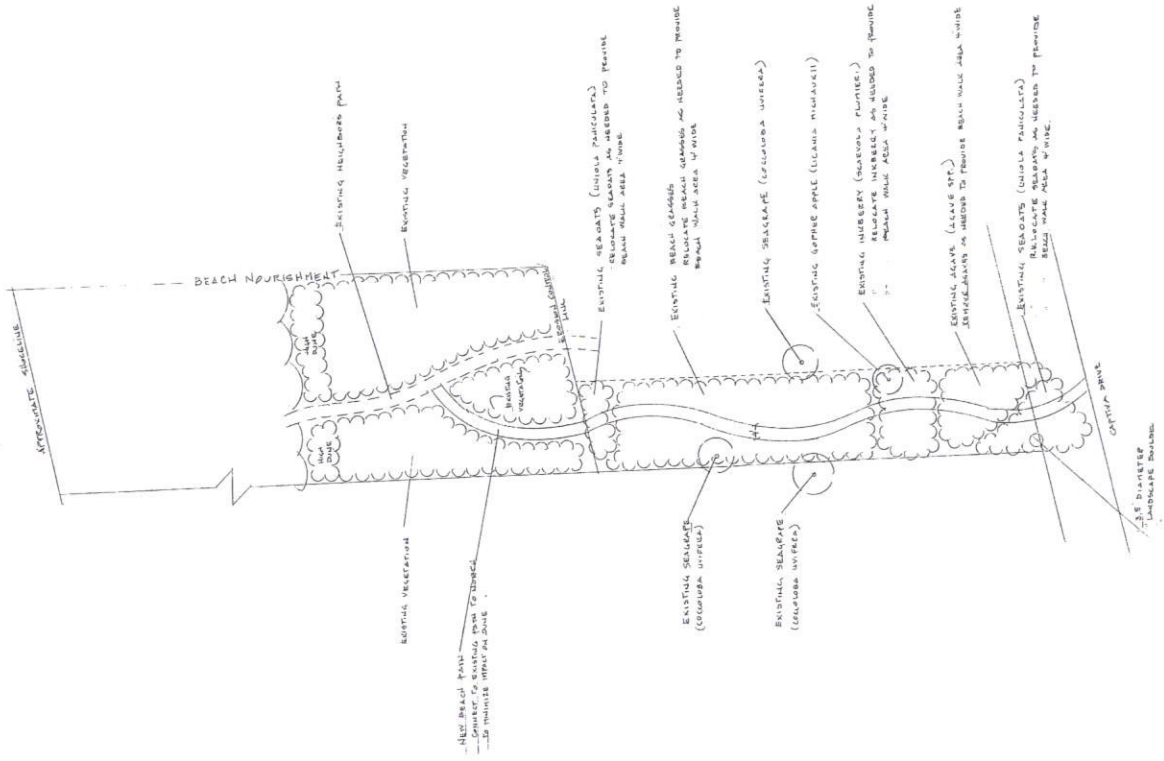
**Captiva Erosion
 Prevention District
 Capital Projects Fund
 Budget Performance - Detail
 For the One and Twelve Months Ended Sept 30, 2014**

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Actual - Sept '14	Budget - Sept '14	Variance - Sept '14	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Residual Budget
Monitoring - Sea Turtle	0.00	2,583.08	(2,583.08)	26,951.38	30,997.00	(4,045.62)	30,997.00	4,045.62
Post Construct Survey & Report	0.00	10,350.50	(10,350.50)	0.00	124,206.00	(124,206.00)	124,206.00	124,206.00
Pre Construction Survey/7yr Monitor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Pre, During, & Post Construct Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prelim Plans/Permits/FDEP NTP	0.00	0.00	0.00	420.00	0.00	420.00	0.00	0.00
Tilling	0.00	833.33	(833.33)	0.00	10,000.00	(10,000.00)	10,000.00	10,000.00
Total Renourishment 2013/14 Design Phase	0.00	67,993.66	(67,993.66)	19,899,788.80	20,301,203.00	(401,414.20)	20,301,203.00	401,834.20
Rent	285.17	450.00	(164.83)	3,876.47	5,400.00	(1,523.53)	5,400.00	1,523.53
Storage of records	375.25	169.00	206.25	2,055.55	2,028.00	27.55	2,028.00	0.00
Website Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	14,509.61	95,646.16	(81,136.55)	20,252,704.15	20,645,841.00	(393,136.85)	20,645,841.00	418,130.11
Other Income/Expense								
Debt Service -Principal	0.00	0.00	0.00	5,400,000.00		5,400,000.00		
Debt Service -Interest	0.00	15,000.00	(15,000.00)	169,191.45	180,000.00	(10,808.55)	180,000.00	10,808.55
Total Other Income/Expense	0.00	15,000.00	(15,000.00)	5,569,191.45	180,000.00	5,389,191.45	180,000.00	10,808.55
Net Ordinary Income (Loss)	6,423.17	1,632,427.34	(1,626,004.17)	(16,028,875.00)	91,041.00	(16,119,916.00)	91,041.00	11,801,992.87
Net Income	6,423.17	1,632,427.34	(1,626,004.17)	(16,028,875.00)	91,041.00	(16,119,916.00)	91,041.00	11,801,992.87

***NOTE: Residual Budget figures **ONLY** reflect Budgeted Assessments to be collected and Budgeted Costs not yet incurred.

CAPTIVA EROSION PREVENTION DISTRICT RESERVE ACCUMULATIONS FISCAL YEAR ENDING 9/30/2014												
	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14
Beginning Balance	\$ 687,523	\$ 683,389	\$ 682,050	\$ 691,918	\$ 685,847	\$ 697,532	\$ 711,611	\$ 726,034	\$ 725,240	\$ 739,561	\$ 755,857	\$ 768,751
Reserves Transferred In												
Parking Revenue	-	55	12,023	9,992	15,861	18,496	18,513	18,567	18,122	19,821	16,933	14,254
Operating Reserves												
Total Reserves Transferred In	-	55	12,023	9,992	15,861	18,496	18,513	18,567	18,122	19,821	16,933	14,254
NonProject Costs Expended												
Advertising	-	-	-	-	-	-	79	-	515	-	-	515
Bank service charges	-	-	-	-	43	-	226	52	51	85	54	54
Insurance	-	-	-	12,904	-	-	-	-	-	-	-	-
Parking Lot Expenses	3,827	1,073	1,968	2,264	3,946	3,543	3,598	18,821	2,743	2,912	3,625	4,744
Project Manual	-	-	-	-	-	-	-	-	-	-	-	-
Rent	307	321	-	707	-	687	-	301	306	340	360	285
Storage of records	-	-	187	187	187	187	187	187	187	187	-	375
Total NonProject Costs Expended	4,134	1,394	2,155	16,062	4,176	4,417	4,090	19,361	3,802	3,524	4,039	5,973
Increase (Decrease) in Reserves	(4,134)	(1,339)	9,868	(6,071)	11,685	14,079	14,423	(794)	14,320	16,296	12,894	8,281
Total Accumulated Reserves	\$ 683,389	\$ 682,050	\$ 691,918	\$ 685,847	\$ 697,532	\$ 711,611	\$ 726,034	\$ 725,240	\$ 739,561	\$ 755,857	\$ 768,751	\$ 777,032

COLE DE MEXICO



VEGETATION PLAN FOR:
SERBIN RESIDENCE
 1035 CAPTIVA DRIVE
 CAPTIVA ISLAND, FLORIDA

REVISION: DATE: 08-20-04
 DWN:
 DSN:
 CLK:

NORTH
 SCALE
 1" = 10'

R.S. WALSH
 LANDSCAPING, INC.
 600 BUCKINGHAM BLVD
 WEST PALM BEACH, FL 33411
 TEL: 561-833-7417 FAX: 561-833-7490

Revised Design for 16185 Captiva Drive

 Cowart, Jennifer

Revised Design for 16185 Captiva Drive

Jenny,

The Board has reviewed the revised design from Bob Walsh for the proposed footpath for the Serbin property at 16185 Captiva Drive and has no objections.

Regards,
Kathy

--
Kathleen Rooker
Administrator
Captiva Erosion Prevention District
[239.472.2472](tel:239.472.2472)

"Florida has a very broad Public Records Law. Most written communications to or from State and Local Officials regarding State or Local business are public re available to the public and media upon request. Your email communications may therefore be subject to public disclosure."

Sans Serif



BEACH ETIQUETTE PRINTING



PERMIT REQUIRED BEACH TILLING

Captiva Erosion Prevention District 2015 Proposed Meeting Dates

January							February							March						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28
25	26	27	28	29	30	31								29	30	31				

April							May							June								
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa		
				1	2	3	4						1	2			1	2	3	4	5	6
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13		
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20		
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27		
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30						
							31															

July							August							September								
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa		
				1	2	3	4							1				1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12		
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19		
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26		
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30					
							30	31														

October							November							December							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	
25	26	27	28	29	30	31	29	30						27	28	29	30	31			

Tent. Budget Hearing

Regular Meeting and
Final Budget Hearing

Legend	
■	Proposed Meeting Dates
■	Proposed Briefing Dates
■	National Holiday
■	FSBPA Meeting Dates

RESOLUTION NO. 2014-13
BY THE BOARD OF COMMISSIONERS
OF THE CAPTIVA EROSION PREVENTION DISTRICT
LEE COUNTY, FLORIDA

WHEREAS, the Captiva Erosion Prevention District ("District") is authorized by Chapter 81-413, Laws of Florida and Section 161.32, Florida Statutes (2012), as a beach and shore preservation district; and

WHEREAS, Section 4 "Powers of the District", paragraph (4) authorizes the District to adopt rules for its own government and proceedings; and

WHEREAS, The District has adopted Rules of Procedure, last amended March 9, 2011; and

WHEREAS, Rule 1.23(d) of the District Rules of Procedure provides that a resolution stating budget and purposes shall be required to initiate any project exceeding \$10,000; and

WHEREAS, The District desires to initiate such a project exceeding \$10,000.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CAPTIVA EROSION PREVENTION DISTRICT that:

Section 1. The District approves the expenditure of up to \$16,000 to purchase and install Parking Payment Machine.

Section 2. This Resolution shall become effective immediately upon adoption.

THE FOREGOING RESOLUTION was offered by Commissioner _____ who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to vote, the vote was as follows:

Chairman Boyle	_____
Vice Chair Holzheimer	_____
Secretary Kaiser	_____
Treasurer Jensen	_____
Commissioner Mullins	_____

DULY PASSED AND ADOPTED THIS _____th day of _____, 201__.

Captiva Erosion Prevention District
Resolution No. _____

Board of Commissioners of the
Captiva Erosion Prevention District

By: _____
Chairman

Certified by: _____
Secretary

FEMA Telephone Conference

September 30, 2014

Participants: Tom Piero, Steve Keehn, Kathy Rooker, Steve Hyatt (State), David Johnson (FEMA), Eric Jackson (FEMA), Gregory Slatton (FEMA)

Issue: Netting out gains and losses of sand:

FEMA agreed that they now understand Clam Bayou.

(This could translate into credit for loss of sand at this gap and it appears we have agreement that the Bayou should be included.)

FEMA stated they had not understood Bowman's Beach before and saw it as accretional.

(Our position is that this area should not be counted as a gain after we explained again that Lee County placed volume on this area beginning in July 2012. It was also explained that K.R. had shown FEMA beach specialist the actual construction in July of 2012 and told him Bowman's should not be included.)

FEMA stated they will go back and look at the project. FEMA will schedule another conference call for Monday, Oct. 6 at approximately 1:30pm.

FEMA and Florida Division of Emergency Management Email

October 3, 2014

FEMA requests that the phone conference be delayed. FEMA continues to have difficulties calculating the amount of sand needed. Next week they will send CEPD a Request for Information (RFI). In the Request CEPD will see how FEMA came up with their calculations and why FEMA is disallowing certain amount of sand. CEPD will return the RFI with how CEPD made their calculation. Once the RFI is returned, FEMA will decide how they can fix the issue.